

Summer Visitor Housing

Accommodation & Meal Reservation
University of California, Davis
Saturday, June 29 thru Saturday, September 7, 2024

CONFERENCE DESCRIPTION

Summer accommodations are available in the UC Davis residence halls for official guests of UC Davis. Accommodations include lodging in our residence halls and meals. On-campus housing space is limited; timely submission of a reservation form will help to assure a space. Please submit one reservation form per guest. Summer Visitor Housing requires a two-night minimum stay.

Conference Housing provides clean, comfortable accommodations that are a basic amenity type of facility and may not be comparable to guest expectations if they plan to stay in a full-service hotel/motel. Summer Visitor Housing accommodations are in a residential area, situated on the UC Davis campus. Telephone service is not provided.

DINING

Meals are professionally prepared and served platform style in the Assigned Dining Facility, unless otherwise designated. The menu offers a wide variety of hot and cold entrees, a vegetarian entrée, extensive salad and sandwich bars, soups, fresh fruits, desserts, and beverages. Guests are welcome to return for additional servings as often as they wish.

PARKING

We recommend Summer Visitor Housing guests park in Visitor Parking Lot 47. There is a charge for campus parking each weekday, parking is free on Saturday and Sundays, except during special events. Payment for parking is made through the ParkMobile app. More information about this app can be found on the Transportation Services website. <https://taps.ucdavis.edu/parking>.

GUARANTEED RESERVATIONS

Reservations will be made on a first come, first eligible basis. Rooms are only guaranteed when payment is received. To reserve accommodations, please complete the reservation form and email it to conferencehousing@ucdavis.edu. When availability has been verified, you will receive an email with instructions to submit your payment. There are two options to pay for your stay: self-payment or an interdepartmental recharge.

Self-payment can be made with Visa or Mastercard. All charges must be paid in US currency. Payment must be received no less than 5 business days prior to arrival date to guarantee your reservation.

An interdepartmental recharge is accepted if a campus entity is paying for your stay. This requires the campus financial authority to assist you with completing the payment section of this document.

Once full payment is received by Conference Housing, you will be sent an email confirmation of your reservation with detailed instructions for check in and how to obtain your room key/meal card.

CANCELLATIONS

All cancellations for accommodations must be made at least two weeks prior to the first arrival date of the reservation. An administrative service fee of \$25 will be deducted from the refund amount. A credit card refund will be processed two to four weeks after the notification. Full payment will be forfeited if cancellation notification is not received at least two weeks prior to your arrival date.

UNIVERSITY & RESIDENCE HALL REGULATIONS

Guests staying in the residence halls are expected to abide by all University & Residence Hall Regulations <http://www.confhsg.ucdavis.edu/pdf/regulations.pdf>.

UC Davis is a smoke and tobacco free campus. Smoking, the use of smokeless tobacco products, and the use of unregulated nicotine products (e-cigarettes) will be strictly prohibited on any UC Davis owned or leased property, indoors and outdoors, including parking lots and residential space. Additional information and specifics regarding the policy are available at <http://breathefree.ucdavis.edu/index.html>.

The University of California prohibits discrimination against or harassment of any person employed by or seeking employment with the university on the basis of race, color, national origin, religion, sex, physical or mental disability, medical condition (cancer-related or genetic characteristics), ancestry, marital status, age, sexual orientation, citizenship or status as covered veteran (special disabled veteran, Vietnam era veteran or any other veteran who served on active duty during a war or in a campaign or expedition for which a campaign badge has been authorized). The University of California is an affirmative action/equal opportunity employer. Inquiries regarding the university's equal employment opportunity policies may be directed to Rahim Reed, Associate Executive Vice Chancellor-Campus Community Relations, Offices of the Chancellor and Provost, UC Davis, One Shields Ave., Davis, CA 95616; (530) 752-2071; fax (530) 754-7987; e-mail rreed@ucdavis.edu. Speech or hearing impaired may dial (530) 752-7320 (TDD).

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Contact Information

Name: Last		First	
Street Address			
City		State	ZIP Code
Country			
Cell Phone		Business phone	
E-Mail Address		Alternative phone	

Conference Information

Accommodations are in air-conditioned single occupancy bedrooms. The number of daily meals and linen service varies based on the plan selected. There are two accommodation options available:

Gold Package - \$99.00 per night includes a single occupancy room, linens, and three meals per day. Linen sets include: 2 sheets, 2 towels, 1 wash cloth, pillow, pillowcase, blanket, and mattress pad (no bedspread). All items are folded and placed on the bed. Room service is not available, but guests may exchange linens at the Conference Housing Service Desk as needed.

Affiliation or Business at UC Davis			
Department Contact Name		Contact Email	

Plan A – Gold Single Linen Package
\$99.00 per night

Arrival Date		Departure Date	
# of nights	X	Plan Price =	Total amount due \$

Check In Time: 11:00 AM

Check Out Time: 9:00 AM

Payment

There are two options for submitting payment: self-payment or interdepartmental recharge. **Full payment must be received no less than 5 business days prior to arrival date to guarantee the reservation.**

If you intend to self-pay for your stay, please check the box and we will contact you regarding payment. _____

If a UCD campus department will pay for your stay, please have them complete the section below.

Entity: _____ Account : _____ Project: _____
Fund: _____ Purpose: _____ Activity: _____
Department: _____ Program: _____

Campus Financial Authority Signature Financial Authority Name (Print) Date

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FOR OFFICE USE	Plan	Send Completed Form to:
In SR <input type="checkbox"/> Ack- Email <input type="checkbox"/> Yr ttl \$ bn Pmt Ent <input type="checkbox"/> Pmt Rec'd <input type="checkbox"/> 22/23 _____ _____ Confirmation Email Sent <input type="checkbox"/> 23/24 _____ _____ Assign <input type="checkbox"/> Pkt Made <input type="checkbox"/> ttl _____ _____		University of California, Davis Conference Housing [SVH23] 575 Sprocket Bikeway Davis, CA 95616 conferencehousing@ucdavis.edu